

## STEERING COMMITTEE

27 January 2021

### SUMMARY OF CONCLUSIONS

#### ATTENDANCE

Present: Belgium, Canada, Chile, Finland, Hungary, Israel, Japan, Malaysia, United States

Absent: Nigeria, Morocco (Jordan - awaiting confirmation)

#### FOCUS GROUP MEMBERSHIP AND TOPIC LEADS

##### Proposed Focus Group Membership

Member	Quantity
Steering Committee Member Leads	More than 1 (ideally)
Subject Matter Experts: INFCIRC/908 Subscriber	At least 1
Subject Matter Experts: INFCIRC/908 non-Subscriber	At least 1 (ideally)
Planning Team Member Assistance	1

##### Summary of SC Member Preferences for Focus Group Topics (from polling)

	National Policy & Regulatory Frameworks	Trustworthiness & Reliability	Cybersecurity	Physical Protection & Technical Measures	Security Culture
Belgium	2	1			
Canada				1	2
Chile		2	1		
Finland	1	2			
Hungary				2	1
Israel			2	1	
Japan	1				2
Jordan					
Malaysia		2		1	
Morocco	1				2
Nigeria				1	2
United States			2		1

### Initial SC Member Leads of Focus Group Topics

National Policy & Regulatory Frameworks	Trustworthiness & Reliability	Cybersecurity	Physical Protection & Technical Measures	Security Culture
Finland	Belgium	Chile	Canada	Hungary
Morocco		United States	Israel	Japan
			Malaysia	
			Nigeria	

#### Discussion:

- US is OK with 2<sup>nd</sup> choice of Cybersecurity; does expect to include other experts on the other Focus Groups as well.
- Hungary has reservations about leading a Focus Group independently.
- Japan would like to serve as co-chair of Security Culture with Hungary; prefers to participate than lead National Policy & Regulatory Frameworks Focus Group.
- Canada needs to internally discuss serving as a lead for their 2<sup>nd</sup> choice of Security Culture; as their current experts for INFCIRC/908 are mostly in the Physical Protection area. **\*\*UPDATE\*\***Canada will co-lead Physical Protection & Technical Measures along with Israel, Malaysia, and Nigeria. Recognizing that Physical Protection & Technical Measures is a broad topic, involvement of several interested Steering Committee members is a benefit.
- Belgium is lonesome, but will take lead on Trustworthiness & Reliability; Happy to welcome a partner from within and outside the SC.

## FOCUS GROUP TOPIC CONFIGURATION AND PLANNING

**Proposal:** All groups meet, discuss scope, how their topic may integrate with National Policy & Regulatory Frameworks. Come back as a group to determine what resources are needed, as well as schedule and outline of focus group activities for the next year.

- All Steering Committee members agreed.
- All groups must meet before next meeting in March. Decision will be made in March on the priorities for the Focus Groups.

## INFCIRC/908 OUTREACH

- Building engagement and two-way information sharing
- Canada: Asked how to involve IAEA, WINS et al in Focus Group efforts
- Finland: INTERPOL may want to be involved trustworthiness

## STEERING COMMITTEE ADMINISTRATION

- No in-person meetings currently planned
- All steering committee meetings will be virtual. Our proposed schedule for 2021: March (next), May, before summer, September, and after summer holidays.

- Still hoping for an in-person meeting; depending on the COVID measures. Hope to get together as soon as practical
- Currently thinking is for a triennial Symposium to align with IAEA ICONS; next one in 2022
- Advisors available for each Focus Group, provided by the IWG co-Chairs; In addition, subject matter experts and communication specialists are available, as needed.
- Advisors can help schedule and host virtual meetings
- Once we are able to meet in person, there will be additional support which may include catering/hospitality, travel, meeting venues, etc.

## NEXT STEPS FOR MARCH VIRTUAL STEERING COMMITTEE MEETING

1. Conduct Focus Group/Outreach Meetings
2. Review Steering Committee Primer: All countries review this document; discuss at March meeting
3. Review Focus Group Idea Papers
  - a. 4 of 5 papers posted to SC member-only webpage
  - b. Please review the Focus Group Idea Paper for the topic you lead. It is a way to start brainstorming and building the foundation of your Focus Group
4. Brainstorm ideas for Focus Group activities that can be presented at a Symposium in 2022
5. Develop Focus Group and Outreach roadmap through Spring 2022
6. Next virtual Steering Committee meeting: March 10<sup>th</sup>, 2021; meeting invitation will follow